

# **Scott City R-1 Preschool**



**2020-2021**

**Parent & Student Handbook**

Revised 7/16/2020

## **Early Childhood Vision**

It is the vision of Scott City R-1 School District to provide a preschool program that offers individualized learning experiences in all developmental domains. Recognizing the uniqueness of each child and family, we will develop positive partnerships between home and school and work collaboratively to ensure that each child gains confidence and skills to be a successful learner.

## **Welcome to Scott City R-1 Preschool**

Welcome to Preschool! We are happy to have your family as part of our program. We recognize that a high-quality education must occur in a safe and nurturing environment. This environment is most appropriate for young children when it includes parent and community partnerships that allow for exploration, innovation, and creativity. Our classroom will provide learning experiences that challenge all students academically, respect diversity, and involve instruction that meets the needs of each learner. Play is an essential part of learning for young children. Through play, children explore and learn about their world, learn to with others, try out new ideas, and become secure enough to embark on new ventures. Our teachers are highly qualified professionals with degrees and certification in Early Childhood and are trained to help your child be prepared for kindergarten and beyond.

We are a Missouri licensed childcare program and as a result we must meet specific requirements set forth by the Missouri Department of Health and Senior Services Section for Child Care Regulation. It is important to point out that due to these strict regulations some of our requirements will vary from the requirements and procedures of the Scott City R-1 School District. If you have any questions or concerns please contact the elementary office and we will be happy to assist you.

## **Our Philosophy about How Your Child Learns**

- The focus is hands-on learning from experiences with a variety of classroom activities. The focus is play.
- The environment will provide experiences that stimulate your child's social, physical, intellectual, and language development.
- Each activity is chosen based on the developmental skills of each child. This practice promotes independence and enhances thinking skills.
- Our classrooms are well equipped with materials that are developmentally appropriate for preschoolers.
- Outdoor play opportunities are provided to promote social and physical development. Our site has an age appropriate playground.
- The preschool classrooms are implementing a curriculum that aligns with the Missouri State Standards for Early Childhood as well as Emerging Language and Literacy Curriculum (ELLC), Missouri's recommended framework for Early Childhood.

## **Why is Play Important?**

Play is essential for children to learn. Research indicates that children learn best in an environment which allows them to play, explore, and discover. Play is an important part of a developmentally appropriate preschool program. Play enhances language development, thinking skills, social competence, creativity, and imagination. Children need an active environment that is safe and offers choices. Play provides the opportunity for children to practice new skills. Simple play experiences help children gain knowledge about the world and use experiences to organize concepts of how the world works. Children build upon what they know. Through play, children explore their world, find out how to get along with others, test their skills and muscles, try new ideas, and feel secure to try different activities. Play is an important part of life!

**Play With Me**

I teach my child from books;  
He gave me only puzzled looks.  
I tried to teach my child with words;  
They passed him by, oft unheard.  
Despairingly I turned aside;  
“How shall I teach this child?”  
I cried.  
Into my hand he put the key;  
“Come” he said, “Play with me.”

-  
Author unknown

**Scott City R-1 Preschool Program Information**

<b>District Office:</b>	<b>Scott City R-1 School District 3000 Main Street Scott City, MO 63780 573-264-2381</b>
<b>Superintendent:</b>	<b>Michael Umfleet 573-264-2381</b>
<b>Elementary Principal/ Preschool Board of Director:</b>	<b>Keisha Panagos 573-264-2131</b>
<b>Preschool Director/ Lead Teacher:</b>	<b>Carie Boswell 573-264-2131</b>
<b>Nurse:</b>	<b>Tresa Jordan</b>
<b>Class Times:</b>	<b>7:45 am – 3:15 pm Monday – Friday (preschool will follow the board approved calendar for the Scott City R-1 School District).</b>

## **Participant Expectations**

### **Teachers**

Our teachers are highly qualified professionals who are certified in Early Childhood Education by the Missouri Department of Elementary and Secondary Education. Teachers are well-prepared to take your students on a fun journey in learning and participate regularly in on-going professional development. Teachers will provide a variety of learning activities for students through hands-on learning experiences. Activities are designed to be developmentally appropriate to the students' ages and skills.

The teacher's role in the classroom is to facilitate learning among the children. Teachers ask questions that encourage children to use their minds and words. Teachers also provide hands-on learning experiences to help children make discoveries as they strive to make sense of the world we live in.

The teachers will form a partnership with parents and families. This includes communicating regularly about students and their progress. The teacher will be available via phone, letter, or email and will listen to your concerns, as well as notify you of any concerns that arise with your child.

### **Parents**

It is important that your child is prepared for school each day. As a parent, you can help to ensure your child's success in school by:

- Making sure your child gets plenty of rest each night and a healthy breakfast each morning;
- Talking with your child's teacher regularly, especially if something new is happening in your child's life;
- Attending events at your child's school;
- Checking your child's backpack daily for notifications from school and work which shows your child's progress.

Parents also need to address any concerns that you may have with your classroom teacher or your elementary school administrator. Sometimes differences and difficulties need to be worked out between the preschool program and the parents.

### **Students**

Children can expect to learn:

- in a safe, supportive, and nurturing environment;
- in a classroom where everyone is treated with respect;
- through developmentally-appropriate and engaging activities;
- by highly qualified and caring professionals;
- through a fun curriculum that allows play as the foundation for learning.

## **Registration and Enrollment**

Scott City R-1 Preschool program serves preschool children who are at least three years of age before August 1<sup>st</sup> of the current school year.

The preschool is an integrated program that meets children's educational needs and is developmentally appropriate for all children. Experiences are provided to stimulate learning in the physical, social, emotional, cognitive, adaptive, and communication developmental areas so that all children may reach their potential through developmentally appropriate activities. Each child is viewed as a unique person with an individual pattern and timing of growth and development.

### **Who is working with your child?**

The Scott City R-1 Preschool program employs certified teachers with degrees in Early Childhood Education to work with your child on a daily basis. Specialty area teachers such as art, music, P.E., library, and computer may also work with your child. We also provide well-trained teacher assistants who help prepare the environment for children and their interaction with peers and adults.

### **What is our philosophy?**

The Scott City R-1 Preschool program operates under the philosophy that learning is child-centered, process oriented, and choice driven. A variety of learning opportunities are provided, such as language and literacy, dramatic play, blocks, science, math, games, puzzles, books, art, music, and motor skill development. Instruction is organized in thematic units. Children learn through play in a safe environment that fosters discovery while building on each child's strengths. Teachers facilitate the development of self-control in children by using positive guidance techniques such as modeling and encouraging appropriate behaviors, redirecting, and setting clear limits.

### **What is our curriculum?**

The Scott City R-1 Preschool program implements a developmentally appropriate curriculum. The focus is hands-on learning from experiencing a variety of classroom activities. Each activity is chosen based on the developmental skills of the children. This practice promotes independence and enhances thinking skills. All classrooms are well equipped with developmentally appropriate materials. The preschool has an outdoor play area designed for young children as well as access to technology. The preschool implements the Emerging Language & Literacy Curriculum (ELLC), and the student's developmental progress is assessed using a variety of methods. ELLC is approved by the Department of Elementary and Secondary Education and is an approved early childhood curriculum.

### **Program Information**

The Scott City R-1 Preschool offers a full day program that holds class Monday through Friday 7:45 am – 3:15 pm. The preschool follows the district's calendar.

### ***Parents are responsible for providing transportation to and from school.***

The preschool offers classes for children that are three years old as of August 1 of the desired school year. Learning and instruction is individualized as children progress at their own rate and experience success. Research shows that when the classroom is composed of a community of learners there are measurable gains in socialization, independence, and interaction with peers. Classes will employ one lead teacher and one assistant teacher for a class of 20 students.

The following are required upon admittance into the program:

- Be willing and able to provide transportation for your child to and from school.
- Be responsible for making sure your child attends school every day.
- Agree to monthly tuition payments.

### **Child Care Licensing**

The Scott City R-1 Preschool Program is a State of Missouri licensed child care facility. This means that our programs have been audited and certified to the rigorous standards as set forth by the State of Missouri, Child Care Center Licensing. As a result of this certification, parents and guardians are assured that the program meets all state licensing regulations for child care centers and is held to the highest standards of

operation. The program is truly a safe, fun, experiential learning environment where a child will learn and grow and reach their fullest potential!

All licensing information and documentation is available for your review at the preschool site, including the manual of Licensing Rules for Group Child Care Homes and Child Care Centers and fire and sanitation reports. If you would like to see these documents please call for an appointment and we will be happy to show them to you. Inspection reports can also be found online at <https://webapp01.dhss.mo.gov/childcaresearch/searchengine.aspx>. For additional information on child care licensing and requirements, please contact the school office.

**MPP Scott City R-1 Preschool Program**

Resident and non-resident students pay tuition to attend. The tuition rate is set annually by the Board of Education. Due to the limited number of preschool enrollment spaces, the following procedure will be followed for available slots for students who submitted application materials prior to the enrollment deadline:

1. If space remains after all residents are placed:
  - Applications submitted for non-resident employee children will be considered on a first-come, first-served basis.
2. If space remains after all non-resident employee children are placed:
  - Applications submitted for non-resident children will then be considered on a first-come, first-served basis.
3. If space remains after steps 1 and 2 have been exhausted, then any application submitted after the enrollment deadline will be considered on a first-come, first-served basis.
4. A waiting list will be maintained and individuals will be contacted if tuition preschool spaces open up during the school year.

**Tuition:**

The full cost is \$16.25 per day (excluding lunch) for the 2020-2021 MPP preschool program which serves children five days a week for 7 1/2 hours per day. In 2020-2021, each student will fill out information to determine if they are eligible to receive sliding scale deductions. For qualifying families rate deductions are \$12 or \$10 per day which does not include the cost of lunch. Sliding scale forms are included in the enrollment packet. If your financial situation changes in the middle of the school year then you may call the elementary office and request to fill out a new form. Payment may be made in full or by 9 monthly installments of \$ per month (September –May).

<b>Tuition &amp; Sliding Scale</b>			
<b>\$16.25/day</b>	<b>163 student days @ \$16.25/day</b>	<b>Yearly cost = \$2,648.75</b>	<b>9 monthly installments = \$295.00/month</b>
<b>\$12/day</b>	<b>163 student days @ \$12/day</b>	<b>Yearly cost = \$1956.00</b>	<b>9 monthly installments = \$218.00/month</b>
<b>\$10/day</b>	<b>163 student days @ \$10/day</b>	<b>Yearly cost = \$1630.00</b>	<b>9 monthly installments = \$182.33/month</b>

Payment is accepted by check or cash.

A \$25 non-refundable deposit is required to reserve a tuition-paying preschool spot. This fee will be applied to the May tuition bill.

All tuition payments are due and payable on the 1<sup>st</sup> day of the month PRIOR to the start of the month for which your child will receive services. The first tuition payment is due by Sept 1<sup>st</sup> 2020. Payments not honored by your financial institution will result in suspension of services. After 30 days of no payment, your child will be dismissed from the program. Reinstatement can occur only after all fees are paid in full and space is available. Continued late or non-payment may result in your child's permanent removal from the preschool program. A \$10.00 late fee will be charged for EACH WEEK the payment is late. Your balance must be paid in full to avoid this late fee. A \$25.00 fee will be assessed for all unhonored payments by your financial institution. **No adjustments will be made for holidays, sick days, or vacations.** All payments are non-refundable.

### **The DIAL-4 Screening**

Your child will be given the DIAL-4 (Developmental Indicators for the Assessment of Learning –Fourth Edition). This screening instrument is designed to determine whether a child is developing within the average range for his/her age or whether there is some indication of a possible delay in his/her development. The DIAL-4

examines three areas of development: motor, concepts, and language.

- In the Motor area, we are noting the child's large and small muscle control as well as eye-hand coordination. We want to see how he/she is learning to use his/her body for jumping, hopping, building blocks, cutting, copying, and writing.
- In the Concepts area, we are looking for the child's beginning understanding of such things as colors, counting, body parts, and early opposite concepts.
- In the Language area, we are looking for the child's ability in speaking and using language. We will be checking to see that he or she makes the appropriate speech sounds for his/her age. Language includes the child's understanding of words as well as his/her ability to use words for communicating with others.

In addition to screening with the DIAL-4, we check your child's vision, hearing, height and weight, and the parents complete a health questionnaire.

Remember your child is not expected to display every skill or perform it perfectly. Tasks are arranged developmentally so that we can determine if your child is performing in the average range according to his/her age. Upon completion of the screening, the screener reviews the Parent Information Questionnaire and your child's screening performance.

Keep in mind that this is only a screening and not an "in depth" diagnostic assessment. If you have questions or concerns about your child's development, please feel free to discuss them with the screener or with your classroom teacher.

**To attend classes, all students enrolled in the preschool program must have the following forms completed:**

- Preschool Enrollment Form
- Physical Exam Form (Doctor to complete)
- Parent Acknowledgement (Handbook) Form
- Free and Reduced Lunch Application
- Emergency Contact Information Form
- Student Health Update
- Proof of Residency
- Medication Form (if applicable)
- Immunization Requirements
- Permission regarding school photographs, interviews, recordings, etc.

### A Typical Day at Preschool

During the regular school day, your child will be engaged in learning with his/her teacher and friends. Part of the day is less structured, and children engage in free choices. Other times are more structured, and children are working individually or in small groups. Large group activities provide students an opportunity to work together as a class. Healthy snacks, lunch and outdoor play are essential parts of each day. All portions of the preschool day are developmentally appropriate for young children. Classrooms are divided into centers which provide a variety of learning activities for the children to enjoy. A sample classroom schedule might look like this:

- *Arrival time*—the children learn responsibility by finding their classroom, and hanging up backpacks and coats. Usually when the children first arrive in the classroom, they participate in free choice activities as they become acclimated to the classroom.
- *Learning centers*—children will have the opportunity to have choices involving writing, blocks, dramatic play, manipulatives, listening centers, etc.
- *Group activities*—sometimes the children are in small groups of four or five learners who are working on an activity together. At other times, a group activity may be for the whole class to come together in a circle and enjoy a story time, calendar activity, singing, etc.
- *Snack*—children can socialize while eating a healthy snack (mid-morning and midafternoon). This is an opportunity to learn about manners and independence as they serve and clean up after themselves.
- *Recess* (morning and afternoon)—children enjoy playground activities such as sliding, riding tricycles, climbing, running and participating in group games.
- *Music and Movement*—children express themselves through theme related finger plays, music, and rhythm.
- *Lunch*
- *Rest Time/Quiet Play*
- *Specialty Area Class*—such as: music, P.E., library, art, computer or counselor, as staffing allows.
- *Dismissal*—All children are expected to be picked up at the end of the preschool session. Chronic issues could result in your child's dismissal from the program.

### Attendance/Absences

Regular attendance will support your child's preschool experience. If your child will be absent, please call the school office no later than one hour after classes begin on the day of an absence. **Because space is limited, it is also important to remember that ten (10) unexcused absences from school may result in your child's dismissal from this program.**

If your child will be out for illness, it is our health care department and school district's requirement that you not allow them to return to school until they are fever/vomit/diarrhea-free for 24 hours.

It is important that children are in class the entire class time. Children who arrive late or leave early miss out on important parts of the day and then lack continuity in their preschool time. We understand that children occasionally need to be late or leave early, but please make every effort to assure your child is in attendance. When asking for a child to be released from school, the parent should report to the school office. When a child is late to school or returns after an appointment, the parent must sign the child in at the office.

The school will have a specific process for dropping your child off for school and picking your child up from school. Parents/Guardians must sign their child in at the beginning of each day. Additional information on specific arrival and dismissal procedures will be provided by the school and discussed at the Open House. **IMPORTANT NOTE:** If someone other than the parent is to pick up a child during school hours, the parent must notify the school office. Written or verbal notification from the parent or guardian must be provided to the school if a child is to do something other than his or her normal procedure at dismissal. Those approved to pick up the child must have prior approval from the parent and have proper identification. Children are expected to be picked up at the end of the preschool session. Chronic issues could result in your child's dismissal from the program.

### **Withdrawing from the Program**

If circumstances arise where you need to withdraw your child from the preschool program, please notify us in writing as soon as possible and submit it to the elementary office.

### **Dressing for school**

Please be sure your child is dressed each day in comfortable clothing that allows for freedom of movement and safety. Student dress should be school appropriate: knee length shorts and skirts, shirts with sleeves (no sleeveless or spaghetti straps). The students are involved in activities that keep them moving much of the day. Also keep in mind that our students may play outside so send your child to school in appropriate outerwear conducive to the weather outside. Playground play requires closed-toe, sturdy shoes rather than flip-flops or sandals. Tennis shoes are required for P.E. class.

Always provide a change of clothing in your child's book bag or tote in case of accidents. Please be sure the change is seasonably appropriate and the correct sizes. This includes shirts, pants, underwear, socks, and shoes. This change can remain in your child's cubby throughout the school year. Remember to label all items of your child's clothing.

### **Book bags**

Please remember to check your child's book bag or tote bag EVERY night.

The book bag or tote bag must be large enough to hold a regular folder, as well as a change of clothes. No wheeled bags will be allowed. A communication folder will be provided for each child. Your child's teacher will include important communication about your child's progress and school activities in their folder. Newsletters from the classroom will also come home each week to keep you informed of what the students are learning. The folder is the daily communication between home and school, so it is important that teachers and parents check and empty it daily.

### **Snacks**

A healthy snack will be served for your child each school day. There are occasionally children in our program with allergies. You will receive notice if this impacts your child's class. We ask that you please send in \$10 at the beginning of first semester and \$10 at the beginning of second semester to cover snacks for your child.

### **Rest/Nap Time**

Rest is an important component to the health and well-being of the preschooler. We will provide a cot for each child. Parents should provide a sheet and blanket, which will go home each Friday for laundering and should be returned each Monday.

### **Recess/Outdoor Play**

If weather permits, students will spend their recess times outdoors. Preschool will follow the district's guidelines for having outdoor recess during cold and hot weather. If your child needs to be excused from recess, please inform his/her teacher in writing.

## **Other Policies and Guidelines**

### **Inclement Weather**

Information about the event can be obtained through KFVS12, KGMO, or KZIM for school closing due to inclement weather. RamAlerts are also sent as phone calls or text messages to your cell phone using SchoolMessenger.

### **Birthdays**

The teachers will inform parents about how birthdays will be celebrated in your child's classroom. If you choose to bring a snack as part of their birthday celebration, then it must be pre-packaged.

### **Holidays/Parties**

Parties will be held for Halloween, Christmas, and Valentine's Day. Due to the possibility of a child contracting any type of food contamination, we cannot allow any baked goods for birthdays, parties, treats, etc. to be handed out unless each item is individually wrapped and pre-packaged. Examples are Hostess Cupcakes, Twinkies, Little Debbie's, etc. Store bakery goods will be allowed. Healthy alternatives are encouraged. Parents will be informed of any allergies in your classroom. These need to be considered when purchasing a treat or snack for the classroom. Students should not deliver invitations to home parties at school unless all students in the class are invited to the party.

### **Toilet training**

Toilet training is a big milestone in a child's life. Each child is different in WHEN they become potty-trained, but research shows that EVERY child needs to be supported with a consistent routine to help them become independent. Our preschool is a developmentally appropriate program for all children. Our goal is that children are toilet trained by the time they are 4 years old. We ask that all three and four years old come to school in underwear. No pull-ups or diapers. If your child is not making progress with their toilet training or not being consistently supported at home then your child could lose their place in our preschool program.

### **Toys**

All personal toys should be left at home or in your car. If there is a special event for children to bring personal items, you will be notified in advance.

### **Health Issues**

#### **General School Health Guidelines**

- Never send an obviously sick child to school.
- A child with a sore throat, severe cough, earache, vomiting, or a fever over 100 degrees within the past 24 hours, should not be sent to school.
- A child with a contagious disease may not come to school until completely well. Proof of treatment may be required.
- A child with head lice may not attend school. The child must be examined by the nurse before he/she is allowed to return to the classroom. Proof of treatment may be required. Please notify the school immediately if your child has head lice.
- If your child has been ill, please use good judgment as to whether or not to send him/her back to school.
- Any child with a temperature of 100 degrees or higher will be sent home. He/she must be fever free for 24 hours without the use of fever reducing medication (ibuprofen, Tylenol) before returning to school.
- The nurse must have a way to contact the family during school hours at all times.

- Students are not allowed to keep prescription or non-prescription medications with them while at school.
- Inform the nurse immediately of any new health information that may affect your child at school; for example, diabetes, seizure disorder, asthma, contagious disease, new or change in medications.
- All food treats must be commercially packaged. Homemade treats will not be given to students.
- The teacher and student must be responsible to go to the nurse for medication at the prescribed time.

### **Guidance and Counseling Program**

The elementary schools are staffed with licensed counselors. They work with individual students, groups of students, and with parents. Parents who wish to talk with a counselor can do so by contacting the elementary school office.

### **Immunizations**

Missouri state law 19 CSR 30-62.192 requires that no child be permitted to enroll in or attend any day care facility unless the child has been immunized adequately against vaccine-preventable childhood illnesses specified by the department in accordance with recommendations of the Immunization Practices Advisory Committee (ACIP). It is the parent's responsibility to make sure their child has all required immunizations before the first day of school. All immunization forms must be signed by a physician. If a parent chooses not to immunize their child then they must provide a copy of the exemption card from the Missouri Health Department.

### **Medications**

Parents are encouraged to give their child's medication at home whenever possible. If a child must take prescription medicine at school, the medicine must be in the original container (no baggies, foil, etc.) and must be labeled with the original prescription. This includes name of child, name of doctor, name and dosage of medicine, and instructions on when and how to take the medication. A district medication form must also be completed and signed by the parent and doctor, and medicine must be in the original container. Medication forms may be obtained in the nurse's office. All medication must be kept in the nurse's office. Medication orders must be renewed yearly. Medication not picked up by the parent at the end of the school year will be discarded.

### **Arrival/Dismissal-Car Safety**

- Current national car seat guidelines can be found at the National Highway Traffic Safety Administration's website. <http://www.nhtsa.gov/Safety/CPS>
- We will have a specific process for dropping your child off for school and picking your child up from school. Parents/Guardians must sign their child in at the beginning of each school day. Additional information on specific arrival and dismissal procedures will be provided by the school and discussed at the Open House.

### **Custody Situations**

In the case of custody or special family situations, please note the following:

- For tuition paying students, the parent/person registering the child is responsible for the payment of tuition.
- For tuition paying students, if payments are divided between two parents, the registering parent will be the primary contact and will receive all statements, calendars and correspondence, unless it is indicated that both households must receive all of this information. Please contact your teacher if this is the case.

- We must have a copy of any legal documents on file with the directions clearly stated to be able to refuse a parent or a designee of a parent from picking up a child.
- It is very important that your classroom teacher be aware of any concerns regarding custody as the safety of the child is our main concern.

### **Child Abuse & Neglect**

(Missouri Public Laws, Sections 210.110 to 210.189)

When school officials, including teachers, school nurses and principals, and other persons with the responsibility for the care of children, have reasonable cause to believe that a child has been or may be subject to abuse or neglect, he or she is required by law to report such suspicions to the Missouri Division of Family and Children’s Services immediately.

### **Discipline**

No form of physical punishment or verbal abuse is allowed by any adult in our school. As caring adults, we set limits and maintain a calm, consistent approach to guiding children’s behavior. The promise of order, routines, structure, and an interesting day helps to reduce the number of discipline problems. Predictable routines help children feel secure and safe. Recognition and positive feedback on good behavior are ways to encourage self-control and positive interaction with other children and adults. We tell children what we do want them to do rather than what we don’t want them to do. For example, we say “Walk” rather than “Don’t run.” Our teachers facilitate positive interactions with one another throughout the school day. They help children learn to “use their words” rather than using inappropriate methods of communication with their peers and adults. When using the time-out/thinking time discipline approach we will follow the guidelines of 1 minute per age of the child for the amount of time separated from the other children.

### **Code of Conduct**

Scott City R-1 Preschool believes that every child should learn from their mistakes and be taught how to handle themselves properly in situations. Student misbehavior will be turned into a teaching opportunity whenever possible. Appropriate behavior will be highly praised. Inappropriate behavior such as, biting, hitting, scratching, kicking, pinching, spitting, and profanity will not be tolerated. A time-out / thinking time is a discipline approach that involves placing the child away from the group to give them time to think about their choices and calm down before re-joining the group. Behavior contracts and other strategies may be used as necessary to redirect student behavior. If inappropriate behavior continues, a conference will be held with the teacher and/or principal and the child’s parents to discuss the inappropriate behavior and provide the best possible resolution. If the child’s behavior does not improve after all possible options have been exhausted or if the behavior creates a concern for the safety and welfare of all children, the severe or repeated misbehavior may result in dismissal from the preschool program.

### **Parent Involvement**

#### **Communication with Home**

Your child’s teacher will provide regular communication of class activities and student progress. A newsletter will be provided as well as a progress report. Anytime you would like additional information, you are encouraged to contact your child’s teacher via email, phone, or letter. Our teachers enjoy an open line of communication with families.

#### **Classroom Observations/Visits**

Parents are welcome to plan school visits. Prior to the observation/visit, parents are required to complete the district’s volunteer background check process.  
Contact the school’s office for information.

### **Addresses and Phone Numbers**

A current telephone number and emergency contact number is needed at all times. If you have changes to any of your child's information, please let the teacher know immediately.

### **Parent Teacher Conferences**

Parent/Teacher conferences are held two times during the school year. This conference will give two of the most important people in a child's life the opportunity to discuss how he/she is doing in school. You will receive a note from your child's teacher informing you of details for your conference. If you are unable to attend, please contact the teacher to make arrangements that will work for both of you. As you prepare for your parent teacher conference, here are some suggestions for making your time together the most productive:

- Before the conference
  - Make a list of questions and concerns.
  - Arrange for care for your children.
- During the Conference
  - Ask what your child does well at school.
  - Ask how your child gets along with others.
  - Ask about how your child follows classroom directions.
  - Ask if your child is having any trouble at school.
  - Ask how you can help your child at home.
- The teacher may ask you some of the following questions:
  - What does your child like best about school?
  - What does your child do after school?
  - What are his/her interests?
  - Are there any problems that may affect your child's learning?
  - What type of discipline works at home?

### **Parents as Teachers**

This is a program offering home visits, parent meetings and screening for families of children prenatal to 5 years of age. The extent to which these services are available is dependent upon state funding of the PAT program. These funds may vary from year to year. To find out more about PAT, call the PAT office at 573-264-4196.

# Scott City R-1 District Calendar

The preschool will follow the district calendar.



## Scott City R-1 2020-2021 School Calendar

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
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13	14	15	16	17	18	19
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27	28	29	30	31		

Sun	Mon	Tue	Wed	Thu	Fri	Sat
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31						

Sun	Mon	Tue	Wed	Thu	Fri	Sat
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Sun	Mon	Tue	Wed	Thu	Fri	Sat
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Sun	Mon	Tue	Wed	Thu	Fri	Sat
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23	24	25	26	27	28	29
30	31					

August 20 - August 24: Teacher Workshop
August 26: First Day of School
September 7: No School (Labor Day)
September 28: Professional Development
October 23: End of First Quarter (41 Days)
October 28: Professional Development
October 29: Parent and Teacher Conferences
October 30: No School
November 25 - November 27: No School
November 30: Professional Development
December 18: Half Day of School
December 21 - January 1: Winter Break
January 4: Professional Development
January 15: End of Second Quarter (42/83 Days)
January 18: No School (Martin Luther King Day)
February 15: No School (Presidents' Day)
February 24: Professional Development
February 25: Parent and Teacher Conferences
February 26: No School
March 19: End of Third Quarter (40 Days)
April 1: Professional Development
April 2 - April 5: No School (Spring Break)
May 16: Graduation
May 20: Last Day of School (Half Day)
May 21: Professional Development

\*\*All make up days added at end of school

# PRESCHOOL PARENT- STUDENT - SCHOOL COMPACT

## LEARNING AND WORKING TOGETHER

### WE PLEDGE . . .

We all realize that an education is important for success.  
We therefore each agree to do our part in helping every child learn and grow.

As a preschool student, it is my responsibility to:

- Be kind toward my classmates, teachers, and parents.
- Read with my parent.
- Attend school every day possible.

As a parent of a preschool student, it is my responsibility to:

- Praise my child for good work and behavior.
- Read with my child regularly.
- Attend parent conferences and school functions.

The staff of Scott City R-1 Preschool accepts the responsibility to:

- Provide instruction, materials, and high quality professional development for staff.
- Maintain a safe and positive school climate while treating each child with kindness and respect.
- Hold biannual parent-teacher conferences.
- Communicate with and be accessible to parents.
- Provide parents opportunities to volunteer and participate in their child's class and to observe classroom activities.
- Ensure that my child attends preschool school regularly.

Signed by Teacher: \_\_\_\_\_ Date: \_\_\_\_\_

Parent: \_\_\_\_\_ Date: \_\_\_\_\_

Student: \_\_\_\_\_ Date: \_\_\_\_\_